

JOB DESCRIPTION

Job Title: Pol Roger Event Staff

Location: Defender Burghley Horse Trails

Terms: 5th – 8th September (inclusive) 2024

Salary: £14.00 per hour - meals on shift will be provided.

Job Context:

2024 year marks the 10th year that Champagne Pol Roger has sponsored the Defender Burghley Horse Trials. Perfectly located at the edge of the Collecting Ring, the Pol Roger Lodge was first pitched in 2016 and has come to be one of the most recognisable facets of the Defender Burghley Horse Trials; it is the ultimate environment in which to unwind and enjoy a glass of Champagne.

Champagne Pol Roger is looking for an experienced bar team to assist in the day-to-day running of the Pol Roger Lodge including manning the bar, serving customers, assisting in backbar preparation and execution, assisting in stock replenishment and confidently representing the products. Successful applicants will have experience of staffing a bar as well as an understand of Champagne Pol Roger's ethos and brand.

Producing exceptional Champagne since 1849, in 2024 Champagne Pol Roger celebrates its 175th anniversary. To this day the House remains small, family-owned, fiercely independent and unrivalled in its reputation for quality. Indeed, it is this quality which brought about Sir Winston Churchill's lifelong attachment to Pol Roger, who famously insisted "In defeat I need it, in victory I deserve it".

Contacts:

Reporting directly to the Head of Marketing and liaising with other PRP team members onsite as well as the other temporary staff team members.

Job Purpose:

To assist in the running of the Pol Roger Lodge at the Land Rover Burghley Horse Trials.

Principal Responsibilities, to include, but not limited to:

- Running the Pol Roger Lodge bar and ensuring the appearance of the lodge matches the brief, the products are adequately chilled, and water is topped up;
- Ensuring security of the nominated storage area and liaising with event on site staff;
- Responsible for receiving payments using card terminals provided, on occasion handling cash with the Manager's permission, and appropriate record keeping;
- To monitor stock usage and ensure adequate supply of Pol Roger products in the lodge at all times, with appropriate record keeping;
- To keep the lodge clean and tidy and an inviting space for customers, as well as suitably hygienic to comply with Food Safety legislation;
- To promote the sale of Pol Roger Portfolio products to all consumers;
- To exercise due diligence when serving consumers and challenging anyone who looks underage and refusing service if the customer is deemed underage or inebriated;

- And to ensure that POS is correctly set up and displayed and thus minimising the potential of damage, as well as ensuring pricing and measures are displayed correctly.

Confidentiality:

The job holder will have access to personnel, commercial and customer information and will be expected to maintain a high level of confidentiality and discretion.

General:

The above tasks are indicative, but the job holder will be expected to carry out other unspecified duties as required. The employee is expected to exhibit a high standard of propriety, integrity and efficiency with all dealings with, and in the name of the company. The employee must comply with the company's values and standards and adhere to all guidance and rulings by the Head of Marketing and in their individual terms and conditions of employment.

Personal Skills:

-
- To be able to communicate accurately and confidently with a wide range of individuals;
 - Have the ability to cope with the variety and volume of the work, which may sometimes be pressurised, and have a flexible and willing attitude to work;
 - Be able to apply judgement and initiative in order to deal with queries and problems effectively.

How to apply:

Please send a copy of your CV and covering letter to marketing@polroger.co.uk.

Applicants will be expected to provide evidence of ability to meet these requirements both in their application and during the interview during which they may be required to complete a job-related exercise.

Please be prepared to provide documentary proof of educational and/or professional qualifications to an interview, together with evidence of the right to work in the UK.